

Little Lancing

Day Nursery for girls and boys 2 months - 5 years

5 Coombes Road, Lancing, West Sussex BN15 0RJ

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Fees April to August 2024

Little Lancing is open 51 weeks a year, 5 days a week, with the exception of Bank Holidays and our annual Christmas closure from 1pm on 22 December 2023 to 2 January 2024

Our fees are inclusive of:

meals & snacks • wipes • suncream • all Early Years Foundation Stage activities

Our fees do not include:

formula milk • follow on milk • disposable nappies • extra-curricular activities

SESSIONS		
STANDARD DAY 8am – 6pm including snacks, lunch and tea	MORNING 8am – 1pm including snack and lunch	AFTERNOON 1pm – 6pm including snack and tea
0 to 3 years £78.65 per day 3+ years £77.20 per day	0 to 3 years £45.50 per am 3+ years £44.60 per am	0 to 3 years £45.50 per pm 3+ years £44.60 per pm
EXTENDED DAY 7.30am – 6.30pm including breakfast, snacks, lunch and tea	EARLY BIRDS 7.30am – 8am including breakfast	EARLY EVENING 6pm – 6.30pm including snack
0 to 3 years £87.30 per day 3+ years £85.70 per day	£4.95 per session	£4.95 per session
ADDITIONAL HOURS, occasional, where available, £12.90 per hour		

On Joining

- A payment of £250 is required once session bookings are confirmed by the Nursery Manager.
- £50 of this payment is a non-refundable registration fee and the remaining £200 is an entry deposit, refundable when a child leaves Little Lancing, provided a minimum of eight weeks' notice is given of leaving date and all fees have been paid.
- No registration fee or deposit is required for Universal funded hours only places.

Fees

- Fees for booked hours are always payable, whether the child attends or not. We do not charge fees over the annual closure period or for bank holidays that fall at other times of the year. The move to the 3+ fees takes effect from the child's third birthday.
- We offer a sibling discount of five per cent on the youngest child while both children attend Little Lancing and five per cent on standard or extended day bookings of five days a week.
- Our minimum booking requirement is for ten hours per week. Fees are calculated per week and invoiced monthly in advance. Please note invoice totals vary depending on whether there are four or five weeks in the month. Entry to the nursery may be restricted if fees are outstanding.
- Notice of eight weeks is required to reduce or terminate a booking.
- Payment of fees must be made either by direct transfer into our bank account (details will be given on monthly invoices) or by cheque (made payable to Little Lancing) delivered to the nursery. Childcare vouchers and tax-free credits are also accepted but please allow extra time for the providers to process these payments to Little Lancing. Please quote your child's surname on any payments made.

Continues overleaf

Late Payment

Late payments, made after the 10th day of the month, will attract a £12.50 charge for each week the fee remains outstanding.

Late Collection

- Late collection will be charged pro rata of the hourly rate.
- A further £7.50 surcharge will be added if notice is not given.
- Collection after closing time will attract a further £30 surcharge.

Additional Charges

- Extra-curricular activities, such as swimming and trips (based on travel/entry fees) may be charged

Early Years Funding

LA issued Early Years Funding

We offer a limited number of places with Early Years Funding for those 2 year-olds eligible to access early years education for 11 hours a week taken at Little Lancing across the year. This is subject to families meeting the eligibility criteria. West Sussex County Council issues a code to eligible parents which must be shared with Little Lancing as soon as possible.

Universal Funding for 3 & 4 year olds

Little Lancing offers Universal Early Years Funding for all 3 and 4 year-olds. Provision starts from the term following a child's third birthday up until they reach compulsory school age. All 3 and 4 year-olds are eligible to receive Early Years Funding, which we **only** offer for up to 11 hours a week, stretched across the year. Little Lancing will apply for this funding.

Early Years Funding for Eligible Working Parents

From April 2024, Little Lancing will offer Early Years Funding for eligible working parents of children aged 2+. This will be for up to 11 hours a week, stretched across the year.

The nursery will continue to offer Early Years Funding for eligible working parents of children aged 3+. This funding is for up to a total of 22 hours a week stretched across the year.

The funding is applied for by families via the government website www.childcarechoices.gov.uk and Little Lancing require the eligibility reference number issued following a successful application to register on the local authority portal for nursery care providers.

General Extras

At Little Lancing, we charge 'General Extras' to those accessing Universal or Working Parents Early Years Funding. This is because this funding only covers delivery of those elements required by the Early Years Foundation Stage. It does not therefore allow us to provide Early Years education to the standard we aim to achieve.

For **2+ year** funding, General Extras are charged at a flat rate of £10 per week. This will contribute to the cost of meals and consumables.

For **3+ year** funding, General Extras are charged at £3.20 per funded hour used within our core hours of 7.30am to 2.00pm. This charge contributes towards activities, consumables and services, beyond the requirements of the EYFS, which we make available to Pre-School children at Little Lancing, such as Forest School, outings, refreshments and meals. These charges vary according to bookings, please contact the nursery office for a fee quotation.

Early Years Funding Hours Only Bookings:

General Extras are **not** charged to those accessing Early Years Universal funded only hours for 3 and 4 year old children. Places are limited, please contact the Nursery Manager for further information.

Please see the Little Lancing Early Years Funding Policy for more information.

More information about Early Years funding and how to apply for funding is available from

www.childcarechoices.gov.uk