

# Little Lancing Day Nursery & Forest School

## Fees September 2024

Day Nursery for girls and boys 2 months - 5 years

5 Coombes Road, Lancing, West Sussex BN15 0RJ

**T:** 01273 465900 **E:** littlelancing@lancing.org.uk **W:** www.littlelancing.co.uk

**Little Lancing** is open 51 weeks a year, 5 days a week, with the exception of Bank Holidays, 3 annual INSET days and annual Christmas closure from 1pm on 24 December 2024 to 2 January 2025

Our fees are inclusive of:

meals & snacks • wipes • suncream • all Early Years Foundation Stage activities

Our fees do not include:

formula milk • follow on milk • disposable nappies • extra-curricular activities

### SESSIONS

**DAY 8am – 6pm**  
including snacks,  
lunch and tea

**MORNING 8am – 1pm**  
including  
snack and lunch

**AFTERNOON 1pm – 6pm**  
including  
snack and tea

0 to 3 years £84.20 per day  
3+ years £82.60 per day

0 to 3 years £48.70 per am  
3+ years £47.70 per am

0 to 3 years £48.70 per pm  
3+ years £47.70 per pm

**ADDITIONAL HOURS, occasional, where available, £13.80 per hour**

**BREAKFAST CLUB 7.30am – 8am**  
including breakfast

£5.30 per session

**EARLY EVENING 6pm – 6.30pm**  
including snack

£5.30 per session

### Admissions

- Our minimum booking requirement is for twenty hours per week. Please discuss with Nursery Manager if you require fewer hours.
- A deposit of £250 is required once session bookings are confirmed by the Nursery Manager.
- £50 of this payment is a non-refundable registration fee and £200 is an entry deposit, refundable on child leaving Little Lancing, provided a minimum of eight weeks' notice is given of leaving date and all fees have been paid. Places are not confirmed until deposit has been paid.
- No registration fee or deposit are required for funded-hours-only places.

### Fees

- Fees are always payable, whether the child attends or not. There is no charge for the annual closure period, for INSET days or for bank holidays that fall at other times of the year.
- Fees are calculated per week and invoiced monthly in advance. Please note invoice totals vary depending on whether there are four or five weeks in the month.
- The move to the 3+ fees takes effect from the child's third birthday.
- Payment of fees are payable by direct bank transfer (details will be given on monthly invoices).
- Childcare vouchers and tax-free credits are also accepted but please allow extra time for the providers to process these payments to Little Lancing. Please quote your child's surname on any payments made.
- Entry to the nursery may be restricted if fees are outstanding.
- Notice of eight weeks is required to reduce or terminate a booking.
- We offer a sibling discount of five per cent on the eldest child while both are attending Little Lancing. and five per cent on day bookings of five days a week.

Late payments, made after the 10<sup>th</sup> day of the month, will attract a £20.00 charge for each week the fee remains outstanding.

#### **Late Collection**

- Late collection will be charged at £10 for up to 15 minutes after session end and at £20 for between 15 and 30 minutes after session end.
- Collection after 6.30pm will attract a further £30 surcharge, making a total of £60.

#### **Additional Charges**

- Extra-curricular activities, such as swimming and trips (based on travel/entry fees) may be charged

#### **Early Years Funding**

##### **LA issued Early Years Funding**

We offer a limited number of places with Early Years Funding for those 2 year-olds eligible to access education for 11 hours a week taken at Little Lancing across the year. This is subject to families meeting the LA eligibility criteria. West Sussex County Council issues a code to eligible parents which must be shared with Little Lancing as soon as possible.

##### **Universal Funding for 3 & 4 year olds**

Little Lancing offers Universal Early Years Funding for all 3 and 4 year-olds. Provision starts from the term following a child's third birthday up until they reach compulsory school age. All 3 and 4 year-olds are eligible to receive Universal Early Years Funding, which we **only** offer for up to 11 hours a week, stretched across the year. Funding is allocated at a maximum of ten hours per day between 8am and 6pm. Little Lancing will apply for this funding.

##### **Early Years Funding for Eligible Working Parents**

From September 2024, Little Lancing offers Early Years Funding for eligible working parents of children who as at 30 August 2024 are aged 9+ months to 2 years. This will be for up to 11 hours a week, stretched across the year. Funding is allocated at a maximum of ten hours per day between 8am and 6pm.

The nursery will continue to offer Early Years Funding for eligible working parents of older children aged 3+. This funding is for up to a total 22 hours a week stretched across the year. Funding is allocated at a maximum of ten hours per day between 8am and 6pm.

All funding for working parents starts from the term following a child reaching the age specified. It is applied for by families via the government website [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk) and Little Lancing require parents to share the eligibility reference number issued following a successful application, in order to register on the local authority portal for nursery care providers.

##### **General Extras**

At Little Lancing, we charge 'General Extras' to those accessing Universal or Working Parents Early Years Funding. This is because this funding only covers delivery of those elements required by the Early Years Foundation Stage. It does not therefore cover consumables and does not allow us to provide Early Years education to the standard we aim to achieve.

For children receiving 9+ months to 2+ year funding, General Extras are charged at a flat rate of £10 per week. This will contribute to the cost of meals and consumables.

For 3+ funding, General Extras are charged at £3.20 per funded hour used within our core hours of 8.00am to 2.00pm. This charge contributes towards activities, consumables and services, beyond the requirements of the EYFS, which we make available to Pre-School children at Little Lancing, such as Forest School, outings, refreshments and meals. These charges vary according to booking patterns, please contact the nursery office for a fee quotation.

##### **Early Years Funding Hours Only Bookings**

General Extras are **not** charged to those accessing Early Years funded-only hours for 3 and 4 year old children. Places are limited, please contact the Nursery Manager for further information.

Please see the Little Lancing Early Years Funding Policy for more information.