



## Registration & Fees

Academic Year 2025-2026

### Registration Procedure

To register for a place, the registration form must be returned, together with a copy of your child's birth certificate or passport, and payment of **£114** which covers the non-refundable registration fee. Once entry has been approved by the Head Mistress, Mrs Keep, a taster day has been attended and reference request received, an offer of a place and acceptance form will be sent to parents. This form must be completed and returned, together with payment for the deposit of £600, in order to secure the place. Failure to take up an accepted place will result in forfeiture of the deposit.

All fees are quoted inclusive of VAT where applicable.

<b>Registration Fee</b> (non-refundable for Reception to Year 8)	£ 114
<b>UK Deposit</b> (refunded on the final account)	£ 600
<b>Non-UK Deposit</b> (refunded on the final account)	One term's fees

### Pre-School:

Attending 5 full days (8.30am to 3.30pm)	£3,297 including lunch
Attending 5 half days (8.30am to 1.00pm)	£1,811 including lunch
Extra Session am (8.30am to 1.00pm)	£ 39.50
Extra Session pm (12.00pm to 3.30pm)	£ 32.00

Should you prefer to introduce your child to our Pre School gradually and do not wish him or her to attend every day, this can be arranged. Lancing College Preparatory School is registered for Early Years Funding Places up to 15 hours per week.

<b>Reception</b>	£4,453 including lunch
<b>Years 1 and 2</b>	£4,512 including lunch
<b>Year 3</b>	£7,510 including lunch and most school clubs
<b>Year 4 to 8</b>	£8,191 including lunch and most school clubs

Preferred fee payment by Direct Debit and we offer a Direct Debit Instalment Scheme. Please contact the School for further information.

No remission of fees can be allowed for absence through illness. Parents are therefore recommended to avail themselves of the School Fees Refund Scheme, particulars of which are available from the School Office.

### Notice Period

In the event of withdrawal of a pupil from the School, a full term's notice in writing must be given or payment of a full term's fees in lieu of such notice.

*Details of notice for Early Years funded places can be discussed with the admissions team.*