



Lancing College

Music Scholarship

Third Form/Year 9

Form to be completed by the Parent

Please attach candidate's colour photo here

If you wish to apply for a bursary, this must be done at the same time as the Scholarship application. Bursarial funding is limited, and is means-tested. Applications can only be made through submission of a Financial Circumstances Form. Please tick this box if you would like to make a bursary application.

This form should be completed by the candidate's parents and returned to the **candidate's present school** for submission to the Admissions Office, Lancing College, Lancing BN15 0RW, by the deadline of **30 November**. Please enclose with this form (a) a copy of candidate's birth certificate (b) colour photograph (c) music and academic references (d) copy of candidate's most recent music theory certificate.

A. Particulars of Candidate

Surname			Date of Birth
Forenames in full			
Name and address of present school			Date joined
Head			
Director of Music			
School Telephone		School Email	
Does your son/daughter or child for whom you have parental responsibility already have a conditional place at Lancing College?			
YES <input type="checkbox"/> NO <input type="checkbox"/> Is he/she on the Waiting List? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Will he/she sit Common Entrance <input type="checkbox"/> or Academic Award <input type="checkbox"/>			

B. Contact Details for Parents/Persons with Parental Responsibility

	Parent 1	Parent 2
Title		
Surname		
Forenames		
Address (to which correspondence should be sent)		
Contact Telephone Number (please give a daytime number where you can be contacted during the auditions)		
Email address		

Please note: The deadline for Scholarship applications is 30 November. A pupil may apply for a maximum of TWO scholarships.

C. Instruments and latest Grade passed (include approximate Grade if no exams taken).

1st Inst	Grade	Mark	Date	How long learnt
2nd Inst	Grade	Mark	Date	How long learnt
3rd Inst	Grade	Mark	Date	How long learnt
Other instruments played (if any)				
Last Theory Examination	Grade	Mark	Date	None taken
If no exams have been taken please indicate the level at which the candidate is currently working				
If a chorister from a choral foundation please state the name of Cathedral/College:				
If appropriate, would you like a composition portfolio to be taken into account? YES/NO				
If so, this should be provided to Mr Alexander Mason, Lancing College, Lancing BN15 0RW.				

D. Applications to other schools

If your son/daughter is auditioning for music awards at other schools, please list below all the schools (including Lancing College) in order of preference. It is essential that ALL schools are shown in order of preference on this form, and that the order is the same on the application forms sent to the other schools. This will be verified and, in the event that the order differs between schools, we reserve the right to reject your child's application. If Lancing College is your only choice, write "none" in the other spaces.

If your son/daughter has already accepted a music award of any kind at another senior school, he/she cannot attempt our Music Awards examinations without the written permission of that school.

First Choice	Second Choice	Third Choice
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E. Minimum Award and additional Financial Assistance

If you have applied to more than one school please tick one box below indicating the minimum award that you would accept at Lancing College:

Music Scholarship

Music Exhibition

Please note that this will not influence the decision. Awards are made on the basis of individual merit alone. In the case of candidates who are applying to more than one school it simply marks the point at which the first choice school will pass the candidate on to the 2nd choice school, and so on.

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F. Parental Declaration

- Lancing College awards music scholarships and music exhibitions on the basis of individual merit. A previous award of a music scholarship or exhibition or additional financial assistance to a sibling is no indication that an award or financial support will be provided to a younger brother or sister;
- Any offer to a candidate will be made verbally by the Director of Music to the Head or Director of Music of the present school within 5 days of the last audition date and confirmed the same day by email;
- Lancing College follows the procedure for Music Awards published by the Music Masters' and Mistresses' Association MMA (set out below). The school must adhere to that procedure, particularly with respect to the order of preference and the protocol for the acceptance of awards. We understand that it is not permissible to wait for results from schools lower in our stated order of preference before accepting an offer made by Lancing College.
- We have done all necessary research, financial, musical, academic and pastoral to be in a position to accept at the latest within 3 days of the date of offer any music award offered which complies with our stated minimum acceptance criterion in Section E above. We hereby declare our intention to accept such an award in the event it is offered, subject only to the order of preference. Acceptance must be made in writing (email acceptable). We understand that Lancing College can offer the award to another candidate if acceptance is not made within the time limit;
- We will be asked to sign Lancing College's standard Parent Contract when accepting a music award and entry to the school remains **conditional** on our son/daughter satisfying the academic standards required;
- Both parents/all persons with parental responsibility must sign below.

Signed Date
Parent/Person with Parental Responsibility

Signed Date
Parent/Person with Parental Responsibility

Below are the relevant sections of the MMA Code of Practice as published in the Music Masters' and Mistresses' Association Music Directory. A list of all the schools who have signed up to the Code can be found at: www.mma-online.org.uk

- Parents wishing to apply to more than one school should place the schools in order of preference. Once the application has been submitted this may not be altered. This order must be identical on the application form for each school.
- Application forms must be signed by the Head and Director of Music of the present school. The present school (not the parent) will then send copies of the application form (together with the confidential references) to each school at which a music scholarship is being sought.
- No school will make offers or intimations of awards.
- When applications are made to more than one school, the second choice school should wait to hear from the first choice school whether or not an offer is being made. If it is, then the second choice school should not make an offer. If the first choice school is not going to make an offer, then the second choice school is able to make an offer if they wish. An identical procedure follows for the school of third choice.
- In situations where candidates apply to a school or schools who have not signed up to the Code of Practice they must include them in their list of choices.
- Awards accepted verbally must be confirmed in writing and must be taken up in the following academic year.

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F. School Declaration

I confirm that I have checked this application form and that the order of preference of schools is correct and matches information given to the other named schools.

The following documents are enclosed:

- Candidate's Birth Certificate
- Colour photograph of candidate
- Music References (Director of Music and instrument teachers)
- Academic Reference
- Music Theory Certificate (if applicable)

Head Teacher Date

Director of Music Date

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